Evelyn Mae Limited

2024 TRUST QUESTIONNAIRE

NAME:

Circle Answer

1 BANK STATEMENTS – *ALL TRUST bank accounts – we don't need personal*
For all accounts for **the full year** from 1 April 2023 to 31 March 2024
Supply - TRUST Main bank Account — Yes No N/A
- Trust Savings Account — Yes No N/A

---

2 OVERDRAFT FACILITY — Yes No N/A
Does the Trust have an authorised overdraft facility? How much? $ ________
What is the interest rate on the authorised overdraft? ________ %

---

3 ASSETS PURCHASED/SOLD – OR OTHER ASSETS TRANSFERRED TO TRUST — Yes No N/A
If there have been any assets sold or purchased during the financial year, please provide details and invoices (receipts) – remember to include motor vehicles here
Assets are those items with a life of more than 1 year that cost more than $1,000

Assets Purchased – including properties

Description	Date	$	Invoice Attached
			Tick ☐
			Tick ☐
			Tick ☐

If a new property is purchased we will need Sale & Purchase Agreement Plus ALL Solicitor Settlement Statements, Loan Agreements & Statements — Yes No N/A

Assets Sold or Scrapped

Description	Date	Sold/ Scrap	$

---

4 LOAN STATEMENTS – full year for all loans
Provide copies of Loan statements showing interest and principal paid for the year. — Yes No N/A

---

5 NEW MORTGAGE / LOAN DETAILS
Attach a copy of any other NEW Mortgage / Loan / HP agreements — Yes No N/A

---

6 REPAIRS AND MAINTENANCE — Yes No N/A
Attach copies of invoices for all repairs and maintenance **over $1,000**?

---

7 LEGAL EXPENSES — Yes No N/A
Attach copies of invoices for all legal fees in the last financial year

---

8 GIFTING FOR TRUST — Yes No N/A
Was any gifting done for your trust between 1 April 2023 & 31 March 2024?

---

9 INTEREST RECEIVED – Bank, PIE & KiwiSaver — Yes No N/A
Attach Interest certificates & RWT Certificates – while we get some details from IRD we need to check

---

10 DIVIDENDS RECEIVED — Yes No N/A
Attach Dividend certificates or obtain report from Link or Computershare

---

Phone: (09) 296 0629 • Email: evelyn@oldbooks.co.nz
Address: 13 King Street, Papakura 2110 • Website: www.evelynmae.co.nz

11 BENEFICIARY / TRUSTEE INFORMATION Yes No N/A

List all Beneficiaries and Trustees, including corporate trustees

Full Legal Name	Are they a Trustee or Beneficiary or both?	IRD number	Date of Birth

12 DOES YOUR TRUST HAVE ANY RENTAL PROPERTIES? Yes No N/A

If YES, then please complete a **RENTAL** Questionnaire as well

13 DOES YOUR TRUST RUN A BUSINESS? Yes No N/A

If YES, then please complete a **BUSINESS** Questionnaire too

14 BANK ACCOUNT NUMBER - Please enter the account number for any tax refund for the business

----

15 CORRESPONDENCE & NEWSLETTERS Via Email or NZ Post

16 CONTACT DETAILS - <u>PLEASE complete email / phone even if you think there are no changes</u>

Postal Address:

…………………………………………………..

…………………………………………………..

…………………………………………………..

…………………………………………………..

Physical Address:

…………………………………………………..

…………………………………………………..

…………………………………………………..

Work Phone: ………………………….…………..

Home Phone: ……………………………………….

Fax Number: ………………………………………..

Cellphone: ………………………………………….

Email: ……………………………….……………….

17 OTHER INFORMATION AND INTENTIONS Yes No N/A

What plans do you have that might be relevant to your tax situation?
E.g. sale/purchase rental or business, moving into import/export, expected large increase/decrease in sales, re-locating overseas, opening an overseas branch etc. Details below:

----

18 I CERTIFY THAT the information provided in this document is true, and correct to the best of my knowledge; and that I have provided all the relevant documentation and data needed:

Signature Date

Name in Full ______________________________

REMEMBER IF THE TRUST OWNS A RENTAL PROPERTY OR BUSINESS, WE NEED ANOTHER QUESTIONNAIRE COMPLETED WITH THOSE DETAILS