



## 2020 TRUST QUESTIONNAIRE

**A BUSINESS OR RENTAL QUESTIONNAIRE AS WELL PLEASE  
IF THE TRUST TRADES, OR HAS A RENTAL PROPERTY**

NAME:

Circle Answer

### 1 BANK STATEMENTS – ALL TRUST bank accounts – we don't need personal

For all accounts for the full year from 1 April 2019 to 31 March 2020

Supply -	Cheque Account	Yes	No	N/A
-	Savings Account	Yes	No	N/A
-	Other Account	Yes	No	N/A
-	Credit Card	Yes	No	N/A

OR CASHBOOK – provide summary and detailed cashbooks and ledgers	Yes	No	N/A
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### 2 OVERDRAFT FACILITY

Yes No N/A

Does the Trust have an authorised overdraft facility? How much? \$

What is the interest rate on the authorised overdraft? %

### 3 ASSETS PURCHASED/SOLD – OR OTHER ASSETS TRANSFERRED TO TRUST

Yes No N/A

If there have been any assets sold or purchased during the financial year, please provide details and invoices (receipts) – remember to include motor vehicles here

**Assets are those items with a life of more than 1 year that cost more than \$500**

#### Assets Purchased

Description	Date	\$	Invoice Attached
			Tick <input type="checkbox"/>
			Tick <input type="checkbox"/>
			Tick <input type="checkbox"/>
			Tick <input type="checkbox"/>

Are any of these on Hire Purchase (HP) or was a loan taken out? Yes No N/A

If so provide a copy of the hire purchase or loan agreement.

#### Assets Sold or Scrapped

Description	Date	Sold/ Scrap	\$

### 4 LOAN STATEMENTS

Provide copies of Loan statements showing interest and principal paid for the year. Yes No N/A

### 5 NEW MORTGAGE / LOAN DETAILS

Attach a copy of any other NEW Mortgage / Loan / HP agreements Yes No N/A

### 6 LEGAL EXPENSES

Yes No N/A

Attach copies of invoices for all legal fees in the last financial year

### 7 GIFTING FOR TRUST

Yes No N/A

Was any gifting done for your trust between 1 April 2019 & 31 March 2020?

If yes, please provide copies of deeds, and gift statements

8 **INTEREST RECEIVED** Yes No N/A  
Attach Interest certificates & RWT Certificates

9 **DIVIDENDS RECEIVED** Yes No N/A  
Attach all Dividend certificates

10 **BENEFICIARY / TRUSTEE INFORMATION** Yes No N/A  
List all Beneficiaries and Trustees, including corporate trustees

Full Legal Name	Are they a Trustee or Beneficiary or both?	Date of Birth

11 **BANK ACCOUNT NUMBER** - Please enter the account number for any tax refund for the business

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12 **CORRESPONDENCE & NEWSLETTERS** Via Email or NZ Post

13 **UPDATE CONTACT DETAILS** - PLEASE complete email / phone even if you think there are no changes

**Postal Address:** **Work Phone:** .....

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.....  
**Home Phone:** .....

.....  
.....  
**Fax Number:** .....

**Physical Address:** **Cellphone:** .....

.....  
.....  
**Email:** .....

14 **OTHER INFORMATION AND INTENTIONS** Yes No N/A  
What plans do you have that might be relevant to your tax situation?  
E.g. sale/purchase rental or business, moving into import/export, expected large increase/decrease in sales, re-locating overseas, opening an overseas branch etc. Details below:

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15 **I CERTIFY THAT** the information provided in this document is true, and correct to the best of my knowledge; and that I have provided all the relevant documentation and data needed:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name in Full \_\_\_\_\_